

Sarah Thompson

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EDUCATION

University of California, Los Angeles

Expected Graduation June 2010

Bachelor of Arts Candidate, Business-Economics Major

- **GPA:** 3.75 Cumulative
- **SAT I:** Math: 700, Writing: 680, Reading: 650 **SAT II:** Math IIC: 720, Spanish Language: 750
- **Relevant Coursework:** Cost Accounting, Micro and Macroeconomic Theory, Econometrics, Programming Language: C++
- **Honors:** Dean's Honors List

EXPERIENCE

Rochester Wealth Advisors

September 2008 – November 2008

Private Wealth Management, Intern

- Prepared cost basis spreadsheets of a variety of securities for transitioning assets and implementing investment schedules
- Reconciled client portfolio inventories to illustrate the current portfolios as general entities and specific investments/funds
- Identified securities to multiple spreadsheets for the correct allocation of these securities to different trading firms

Templetown Wealth Management

February 2008 – May 2008

Private Wealth Management, Intern

- Promoted marketing tools of the Values Based financial system to better the process of prospecting for future clients
- Created and maintained the Financial Advisor's personal wealth management data for ease of access to information
- Delivered updated information on client holdings in firms such as Outland Eastern, Allianz, and Securities France

UCLA Anderson School of Management

October 2007

Professor, Research Assistant

- Created a comprehensive Excel spreadsheet with a large amount of data from +200 government agencies for research
- Researched for a full-time professor in fields such as law and economics, and the management of technology
- Provided the professor with step-by-step legal procedures for traveling abroad including a variety of visa requirements

David Gonzales CPA

February 2007 – March 2007

Accounting, Office Assistant

- Consulted +20 low income clients in completing essential tax documents such as W-4 and 1040 forms
- Provided support in general office duties such as filing, client data input, and maintain the effective use of office space

ACTIVITIES

International Professional Business Fraternity of Alpha Beta Gamma

President

June 2008 – December 2008

- Booked all necessary rooms to facilitate officers in the implementation of various chapter social and professional activities
- Developed an incentive based attendance policy to ensure fairness and maximum turnout to all events held by the chapter
- Lead and maintained conduct over the meetings of the fraternity to assure efficient communication between board members
- Arranged for brothers to become involved and reward those who have contributed to further the success of the group

Webmaster

June 2008 – Present

- Updated the chapter website with most recent pictures and fliers to improve recruitment and professional event attendance
- Redesigned the website using Adobe Dreamweaver CS3 to ensure a more organized and efficient use of space on each page
- Collaborated with Director of Alumni Relations to increase information flow to both alumni and current members

BCG Consulting Workshop

November 2008 – December 2008

Participant

- Selected to participate in a very selective consulting workshop developing knowledge of consulting and case studies
- Analyzed and Solved over 5 cases delivered from various top consulting firms throughout a 4 week program

OTHER

- **Award:** 2007-2008 Miss Small Town USA
- **Honors:** 2008 KPMG Summer Leadership Conference participant
- **Languages:** Conversational in Spanish and French
- **Interests:** *CSI: Las Vegas, Numb3rs*, photography, web design